**Geko application form for the Dealers/Internal user**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| The Application form to be completely filled in by the applicant, signed by the head of the organisational unit and Area Business Manager along with the copy of personal ID mail to be sent to Dealer connect, Once approved then this has to be sent with all the document to the below mail id.  E-mail address: [**Odis**](mailto:Odis)**loghelper@volkswagen.co.in** | | | | | | | | | ŠKODA AUTO Volkswagen India Private Limited  E1, MIDC Industrial Area (Phase III), Village Nigoje-Mhalunge,  Kharabwadi, Tal: Khed, Chakan, Pune (MH) - 410501, India | | | |
| **Applicant data:** | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| **Name:-** | | | |  | | | | | | | | Photo |
| **Date of birth:** | | | |  | | | | | | | |
| **Phone Number (business):** | | | |  | | | | | | | |
| **E-mail ID (business):** | | | |  | | | | | | | |
| **Personal ID number:** | | | |  | | | | | | | |
| **GUID – if already exists** (current GeKo access)**:** | | | |  | | | | | | | | |
| **Dealer KVPS / Department** | | | |  | | | | | | | | |
| **Reasoning of application** (detailed description; necessary at each marked role): | | | | | | | | | | | | |
| 1. **GeKo ŠKODA/FAZIT** 2. **SVM** 3. **SFD** | | | 🞏  🞏  🞏 |  | | | | | | | | |
| **Signatures:** | | | | | | | | | | | | |
| **Applicant:** |  | | | | |  | |  | |  | | |
|  | **KVPS** | | | | | **Dealer Name/ Department** | | **Name** | | **Signature & date** | | |
| **AGM/GM:** | | | | | | | | | | | | |
| Approver | |  | | | | |  |  | | |  | |
|  | |  | | | | | **Organisational unit (OU)** | **Name** | | | **Signature** | |
|  | | | | | | | | | | | | |
| SAVWIPL Approver | | Business Manager | | | IT L-1 Issuer | | | L- 2 Issuer | | | | |
|  | | **Digital signature** | | | | | | | | | | |
|  | | | | | | | | | | | | |

**Declaration of obligation**

I have been informed that all transactions performed using this user ID will be logged. The logs will be evaluated subject to the provisions of the Company Constitution.

With my signature, I confirm that I will not use this access outside the dealership/ organisation nor share my ID within my team nor with any 3rd party at any point of time. In case I am aware of any such malpractice happening with my ID I will inform via mail to [odisloghelper@volkswagen.co.in](mailto:odisloghelper@volkswagen.co.in). I will be bound by the obligations of these security measures without restrictions.

Note:- The Manufacturer has every rights to change or withdraw the access given without any prior notice. Also the ID will be blocked if any malpractice noticed without any notice.

**If the GUID or an access right is no longer required, this must be notified immediately at e-mail ID:** [**Odisloghelper@volkswagen.co.in**](mailto:Odisloghelper@volkswagen.co.in) **or IT help desk so that the GUID or access right can be deleted.**

**Applicant´s name Employee Nr. OU**

Place: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_